## **VAAP Self Assessment tool**



# Physical Activity Program at Caulfield Community Health Service

#### 4 different types of classes:

- Strength training
- Activate
- Functional Independence training
- Walking group

Program includes approximately 950 participants who can attend up to 3 sessions per week.

CCHS as a part of Alfred Health goes through the National Safety and Quality Health Service (NSQHS) accreditation process every 3 years.



## How did we go about it?

• For CCHS Healthy Living Centre: 5 Staff members filled out the template individually Step 1 • Discussion of the findings from the individual's response as a team Step 2 One staff member collated the data Step 3 • Discussed and agreed upon the action plan as a team Step 4 Implemented the action plan as a team Step 5



## Feedback on tool

#### ✓ Instructors :

- Step 2 was a learning experience as the team has different levels of knowledge about the organisation and program as per their length of service and role in the team
- Prompted changes in follow up with the participants after period of absence

### ✓ Program :

- SaTR is a great self reflection tool
- Allows us to compare the organisation standards to the suggested "VAAP standards"
- It takes personality differences out of the service delivery as the suggested "VAAP standards" are the same for all staff across the service.
- ✓ Planning to use the tool annually and/or after major process change in the program.
- ✓ Will be good to compare the results every year to see how we are travelling.
- ✓ It is a good resource for new team members to learn about the expectations of the leaders/Instructors and program.



## Feedback on tool

### ✓ Organisation :

- SaTR was used to revise the Strength training program for the social support group with City of Glen Eira.
- SaTR helped us to understand their needs, gain staff support and drive actions
- Feedback from their manager:

Thank you so much for your help in reviewing and the implementation of a new and improved exercise program An excellent job.

The staff are also very positive about the changes and are eager to start.

